

Culross Community Council

Minute(s) of Ordinary Meeting of the Council on 13th December 2010

In Town House

Present:
Cllr. Martin McNair (Chairperson)
Cllr. Clare Short (Minute Secretary)
Cllr. Susan Bell (Secretary)
Cllr. Robert Nelson (Treasurer)
Cllr. David Alexander (Vice-Chairperson)
Cllr. Isabelle Jeffery
Cllr. Andrew Brown
Cllr. Jeanie Carwardine
Cllr. Diane Mackenzie
Cllr. Roy McCormack
George Connelly – Member of Community
Shirley Teggin – Member of Community

Ex Officio Present:

Cllr Willie Ferguson

Ex Officio Apologies:

Cllr William Walker

Apologies Submitted:

None

Not Present & No Apologies Submitted:
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None

The meeting started at: 1930

Chairperson Martin McNair opened the meeting by welcoming everyone and thanking all members for allowing the rescheduling of the meeting from 6th to 13th December.

Agenda Item	Narrative	Action & Owner
Constitution & Housekeeping	<i>Culross Community Council Constitution (2006)</i> had been found and former Chair Derek Burns has confirmed its currency. Members raised questions about " <i>Model Constitution for Community Councils</i> " (2009) and debated whether this had superseded our 2006 constitution. It was decided that for the time-being the 2006 version	Future Agenda

	<p>would stand, but we agreed we could revisit this in the future. Martin welcomed George to the Community Council and explained that under current constitution he would assume status of 'co-opted member'.</p> <p>At Clare's request, she has switched roles with Susan. Clare is now responsible for Minutes and Susan is Secretary.</p> <p>Martin asked Susan to omit him from correspondence distribution in future, and Clare agreed to inform Martin of any relevant incoming correspondence.</p> <p>Martin stated Minutes should not be displayed on Notice Board until approved by committee.</p>	<p>CS &SB</p> <p>MM, SB, CS</p> <p>MM</p>
Approval of Previous Minute	Proposed by Jeanie and seconded by David	
Table of Actions	See attached Table for update on previous Actions (Appendix 1)	
Matters Arising	<ol style="list-style-type: none"> Village Survey. Example survey has been previously circulated and it was suggested that we should start our tenure by consulting the village for their priorities so we know where to start. The committee discussed what should be included and we agreed that it would be a good idea to get population and demographics. All agreed that we should aim to have answers before February's meeting and drafts should be circulated to all members for approval and/or amendments. Parking: After extensive discussion (See Appendix 2 for details), it was hoped that Community Survey could provide some solutions to parking. Committee agreed a fully coordinated approach was necessary for visitors and residents alike. Fears were expressed that a partial solution would only result in other cars filling newly available space: so a village wide solution was required. Clear from debate that every solution created its own set of problems. Shirley Teggins, a resident at West Green attended the meeting to raise her concerns at Fife Council measuring her land next to the War Memorial and stated she would have expected to be told of any proposed developments. David informed Shirley that any changes in the village would have to have planning permission which would mean she would be consulted and would have the opportunity to scrutinise any plans that may come forward. Martin reassured Shirley that when she met us on our 'walk-about the village' there was 'nothing to know', and the committee is simply exploring various parking options. Shirley stated that she wants to be made aware of any potential plans for parking within the village. The committee agreed to full public consultation and disclosure regarding parking. Church Application to Common Good Fund: Previously voted via email 7-1 against application for £7000 and reported to CGF Committee. Minister requested we reconsider supporting a reduced amount which was discussed. Willie stated that it was not in Community Council's remit to say how much an application should receive: we are just asked to support or not. Committee members raised concerns over how CGF worked and hoped such a substantial amount would not hinder future applications from other village groups or organisations. 	<p>DM, MM, GC & DA to progress</p> <p>Survey</p> <p>No Further Action : Previous Decision Stands</p> <p>CS & MM to</p>

	<p>4. Adverse Weather Plan: Concerns expressed over food supplies, abandoned cars and people in need. Agreed usually neighbours assist each other but councillors could have areas/wards responsible for. Robert stated farming community would be willing to assist village if coordinated. Ken Munnoch's contribution to snow clearing was praised. Committee was reminded that Frank Warrington responsible for Milesmark Depot and all concerns of road clearing should be raised with him. Cancellation of buses further stranded people in short supply of food and essentials. Stagecoach could not advise and were very unhelpful.</p>	compile list of areas
Councillor Ferguson's Report	Reported Rosyth shortlisted for nuclear waste contract and advise that we should look out for information on public consultation.	
Police Meeting Report	David attended Engagement Meeting Tuesday 2 nd November. Reported nothing directly affecting Culross.	
West Fife Village Forum Report	Martin & Clare attended Thursday 25 th November. Some issues discussed do not affect Culross, i.e., A907 road. However, Saline & Steelend's ongoing battle to reinstate bus service may have consequences for Culross in future. Scheduled meeting with Fife Council & Stagecoach cancelled due to weather (Willie will inform us of rescheduled date). Martin reported film production company on Mining Strike of 1926 were looking for help with all aspects of their production. Martin will share information.	WF MM
Ash Lagoon's Committee Report	Robert attended meeting 10 th November. Nothing directly affecting Culross was raised. Work on Kincardine Bridge expected to start at end of 2011 possibly causing traffic problems in Kincardine. Robert said Culross should have two representatives attending future meetings. February's meeting (scheduled 11 th Feb)	Agenda February 7 th .
Correspondence Report	See Appendix 3	
Treasurer's Report	Robert reported that as still in process of changing signatories for bank accounts, no expenditure to report and only income since last meeting would be interest accrued.	RN, DA & MM: bank forms
Chairman's Report	Martin reminded councillors of community events taking place. Carol Singing planned for 23 rd Dec @ 630pm at Community Garden followed by Community Quiz at 830pm in The Red Lion. <i>Floral Enhancement Grant</i> has been applied for (although late due to weather).	
AOCB	<ol style="list-style-type: none"> 1) Christmas Tree has been sourced to go in Community Garden. 2) Gala Insurance for Firework Event. Gala to be reimbursed. 3) Orchard View Planning Application: Community Council voted and agreed to support this proposal for additional family-sized homes which will contribute to the vitality of the village as long as the issues set out by SEPA in Section 1 of letter dated 8th October 2010 are addressed adequately and to SEPA's satisfaction. 4) Isabelle asked whether she should just report lighting issues, or wait until meetings. Told no need to wait. 5) Susan asked by Parent Council at Culross School if she could ask about lighting in East Car Park. 	MM RN SB IJ SB

	<p>Reports of area being too dark after school events. Is it Fife Council responsibility or ours? Asked if in letter of support for Orchard View development we request additional lighting in car park to make it safer. Willie will ask Fife Council</p> <p>6) Susan raised expense for printing. The committee collectively suggested paying these expenses.</p>	<p>SB WF SB</p>
Date, Time & Venue of Next	The next meeting of Culross Community Council will take place on Monday 7th February 2011 at 1930 at the Town House.	

The meeting ended at: 2230

This minute was approved by the Council on Monday 7th February 2011.

Appendix 2: Parking

Committee understands that parking had been a recurring issue for previous Community Council, and recent snowfall had exacerbated problem and has made parking a central issue again.

Problem areas included;

- Sandhaven & Main Square,
- West Green,
- The Cross,
- Kirk Street
- Erskine Brae
- Committee agreed that other areas will probably be highlighted in returned Surveys.

Some of the problems, arguments, concerns and potential solutions were discussed;

Various problems raised by those present included;

- Illegal parking on pavements.
- Buses, gritters, Bin Lorries and emergency vehicles are/will be unable to get through.
- Pavements cannot be cleaned/cleared from snow
- Existing Car Parks underused
- Kerb parking damaging expensive slabs.
- Previous initiatives have reduced parking options for residents.
- Resident parking issues are exacerbated by visitors. If we resolve residents parking, parking in general should be solved.
- Culross not designed for cars: it has become one big car park with every area blighted with traffic congestion.
- Mixed support/objections to certain options for residential parking due to proximity to existing car parks.
- Concerns expressed over expense of alternative parking for residents.

Possible solutions:

- Car Park at Erskine Brae could be re-developed so residents more willing to utilise.

- Drying Green at War Memorial could provide residential parking for residents at West Green/Sandhaven
- Area from Village Green could provide residential parking for Town House area/The Cross
- Extension of West Car Park toward Balgownie West to accommodate visitors if eastern area used by residents, but not possible due to conservation order on trees.

Concerns and/or potential solutions voiced by those present included;

- Sufficient car parking available: no need for residential solution.
- Signage needs to be introduced directing visitors to Car Parks.
- Bollards, planters and yellow lines should be introduced in certain areas. However, physical barriers in the past had led to accidents.
- Security of car parks needs to be evaluated and improved to instil confidence, i.e., CCTV, security guarding, lighting, mirrors.
- Local businesses depend on existing car parks for customers so a separate solution for residents should be sought.
- If resident solution to parking is found, will solve visitors parking as more space will be available.
- Advice needs to be sought from Police and Fife Council.
- Concerns were raised over expense of residential options. How would it all be funded? Should residents pay for permits? Could apply to Common Good Fund, where permit payers would be paying back into the fund which would assist other projects in the future. Problems of who would be eligible? Who would administer?

Appendix 3: Correspondence Received

1. *Association of Scottish Community Councils* Annual National Conference on Sat 4th Dec (later cancelled due to weather).
2. Sheila Urquhart emailed to introduce herself as National Secretary of ASCC
3. DACACC – Susan emailed reply to Alex Falconer 02/12/10 to decline invitation.
4. Email from Gary Moyes detailing Christmas and New Year Bus timetable. Forwarded via email and Martin will print off relevant pages and display.
5. Email received from *Stagecoach* advising of surgery being held in Dunfermline on Wed 17th November. This was forwarded and hand- delivered to Jeanie. Jeanie attended and has report.
6. Bill Lindsay emailed informing of the forthcoming Local Development Planning Survey.
7. Lorraine King from NHS Fife sent several emails (all circulated):
 - *Asthma Care*
 - *Fife Health and Wellbeing Alliance*
 - *Nursing Curriculum Development* meeting 17th December
 - *Healthcare Environment Inspectorate Annual Report for 2009/10*
 - Request for public representations on *Victoria Hospital Travel Planning Group*. Expressions of interest to be received by 7th Jan 2011.
 - Request for public member representations on *South Network Telestroke Programme Board*.
8. Email from Lynn Hoey/ Joan Milne (Fife Council) regarding *Leader Funding* available for Sports in rural areas. Ken had forwarded to me and CDT representatives.

9. Email from Scott McClymont (Childcare Services, Fife Council) asking if we had community newsletter to advertise services. Forwarded details of Duncan Wood, Newsletter Editor.
10. Email from David Henderson (Democratic Services, Fife Council) regarding *Longannet Power Station & Valleyfield Ash Lagoons Liaison Committee*. Culross Community Council is entitled to two representatives at meetings. Next meeting is provisionally planned for 10th February 2011. We need to decide on our second nominee, and I need to confirm appointment to David Henderson.
11. Email from William Walker. All enquiries relating to West Fife should be directed to Rob Henry at Milesmark Depot (rob.henry@fife.gov.uk)
12. Letter received from Elizabeth Mair regarding Common Good Fund Application from Culross & Torryburn Abbey. An email of our decision was sent Monday 6th December. Elizabeth Mair confirmed receipt of our email and replied on Thursday 9th Dec stating that the *West Fife Area Common Good Fund Committee* was meeting on Wednesday 15th December. David Henderson will inform us of the decision & reply to the points raised in our letter. Minister, Jayne Scott emailed (7th Dec) asking for the application to be given further consideration. Martin responded to say we would discuss at meeting on 13th Dec.
13. Peter Wilson from *Dunfermline & West Fife Local Tourism Association* called David Alexander to ask if he would hold an information session on the West Fife Extension of Fife Coastal Path. Scheduled for Tuesday 18th January @ 3.30pm @ *The Red Lion Inn*, Culross. All invited to attend.
14. Email from Colin Scott (Regional Project Coordinator, Switchover Help Scheme). Analogue TV signal in East Central Scotland will be switched off in June 2011.
15. Mary Bennett (Development Management Services, Fife Council). The new team structure will be effective as from January 4th 2011
16. *South West Fife Community Engagement Newsletter Dec 2010*. Enid Stewart forwarded. Next Engagement meeting to be held on Tuesday 11th January 2011 at 7pm (Ash Lagoons Office)